

# EMIS Access is the new and convenient way to book a GP appointment over the internet at Carronbank Medical Practice.



## **Book your next doctors appointment online.**

It's quick and easy to use, and can be particularly useful during those times when the practice is closed or telephone lines are busy or if you are away from home.

Easy to follow screens and prompts ensure it's simple for you to view, book or cancel appointments online – whatever time of the day or night.

## **Ease of use**

EMIS Access online appointment booking has been carefully designed for ease of use and can be used by most Internet browsers. It is even possible to use EMIS Access from some mobile phones.

Using the Internet you will be able to view a range of available appointments and choose the most convenient time for you. *Please note that only GP face-to-face appointments are available at this time. If you require a telephone or nurses appointment please contact the surgery in the usual way.*

## **Security**

All personal information contained on EMIS Access is protected using the highest standard Internet security.

Before you can start booking appointments online you must first register your details for this service. It's quick and easy to register – simply follow the three steps below.

### **Step 1:**

Ask at reception for a registration form. This provides all the information you need to register to use the EMIS Access Internet facilities.

### **Step 2:**

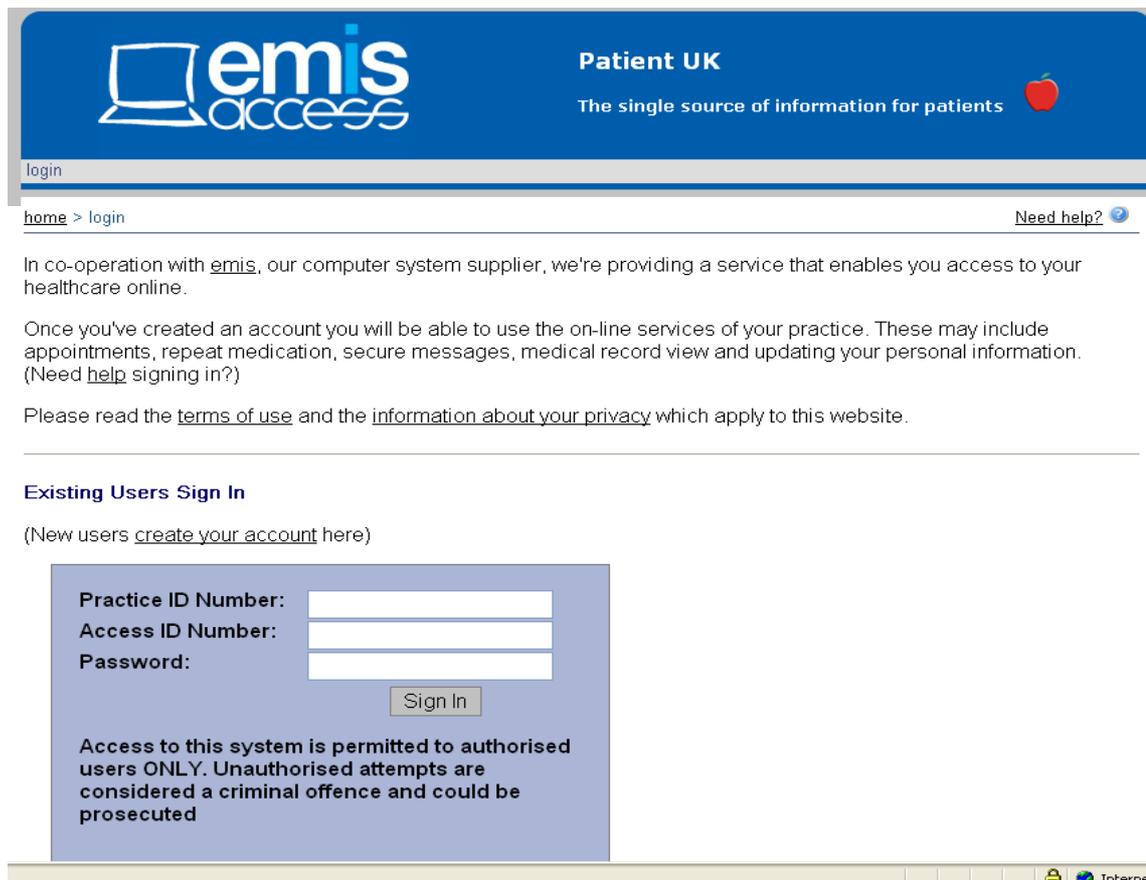
Visit the practice website at: [www.carronbank.co.uk](http://www.carronbank.co.uk) then click on the logo



Click here to book  
or cancel an appointment

powered by 

This opens the online access screen.



Simply click 'create your account'.

### **Step 3:**

Enter your personal registration details exactly as they appear on the registration form. If the information does not match, your registration will not be accepted.

### **You are now ready to book and cancel appointments online.**

Once registered, simply log on with your practice ID, patient ID and password.

When you book an appointment online, you will receive confirmation immediately. There is no need to re-confirm by email or telephone – just arrive prompt on the day.

Remember, if you are not able to keep your appointment you can use EMIS Access to cancel.

### **Other information**

Appointments can only be booked up to 4 weeks in advance and are restricted to 2 per patient at any one time.

EMIS Access is not suitable on some occasions such as:

- If you require a longer appointment (e.g. diabetic clinic, medicals)
- If you require an interpreter or a chaperone
- If you require specialist equipment

Only GP appointments can be booked online at the moment.

Only face-to-face appointments are available. If you require a telephone appointment please contact the practice in the usual way.

Only patients over 16 years of age can apply to register. Unfortunately parents of children under 16 years are not able to register on their behalf.